

Information and Rules for Hygiene during the 2020/21 Winter Semester Exams

Johannes Gutenberg University Mainz wants to ensure that your exams during the 2020/21 winter semester will run as smoothly as possible, even during the ongoing Corona pandemic. Naturally, containing the spread of the pandemic and protecting the health of all university members is our top priority. Therefore, special rules will apply to the exams in the 2020/21 winter semester.

Please read through the following hygiene rules and measures. These will apply not only to the time spent in the examination rooms, but also during the time spent entering and exiting the buildings. The supervisors in the exams will make sure the rules are being followed, and their instructions must be followed at all times. Not complying with the rules will be seen as a disruption and will lead to being dismissed from the exam.

- **In the case of symptoms that point to Covid-19** (i.e. fever, dry cough, trouble breathing, loss of taste/ smell, sore throat, aching limbs), **the student may not sit the exam**. Please stay at home! The usual procedure for reporting sick for an exam also applies here. If you present a doctor's note, the exam will not be counted as an attempt. The diagnosis does not need to be disclosed. Please take note of the specific requirements regarding the form and deadline of the note.
- Should any **symptoms arise during the exam** inform the supervisor and leave the room while maintaining your distance. For an excused withdrawal during the exam, higher standards apply to the doctor's note (as a rule, the note must be issued by an "Amtsarzt"). Please make note of the special requirements.
- You are required to **wear a mask** in all buildings and also **during the exam**. It is possible to get exempted from the requirement to wear a mask; this must be evidenced by a medical certificate. The certificate must clearly state the basis for the medical diagnosis and the reasons why wearing a mask represents an unreasonable burden in the specific case.
- JGU is required to collect the contact details of those attending on-campus courses or taking exams on-campus. If necessary, the local health authority (*Gesundheitsamt*) is able to conduct a contact tracing procedure with these contact details. When entering the classroom for an on-campus examination, you must scan the corresponding room QR code using a mobile device (i.e. a smartphone). In order to scan the QR Code, you have to have installed the JGU App, which can be downloaded using Apple's App Store or the Google Play Store. The system is easy to use and replaces the manual recording of contacts using paper lists. More information can be found at: <https://www.studying.uni-mainz.de/corona-students/> and <https://contactregistration.uni-mainz.de/wie-melde-ich-mich-fuer-praesenzveranstaltungen-an/>. In case of technical problems please visit <https://contactregistration.uni-mainz.de/kontakterfassung-bei-technischen-problemen/>.

2

- **Everyone** must keep **at least 1.5 meters distance** at all times.
- According to the minimum distance regulations, **touching, hugging, and handshaking** are not allowed.
- **Enter and exit the buildings and rooms according to the signs.** Disinfect your hands upon entering the examination rooms. Hand sanitizer dispenser are installed at the buildings' entrances.
- Please **do not touch your face**, especially your mouth, eyes, and nose.
- If possible, do not touch **objects accessible to the public, such as door handles or elevator buttons with your entire hand or your fingers**, but use your elbows if possible.
- Follow **coughing and sneezing etiquette**. Coughing and sneezing into your elbow is one of the most effective preventative measures. Keep as much distance from other people and turn away from them.
- The **assigned seating** in the examination rooms may not be changed.
- Bring your own writing utensils.
- Before and after e-exams, you have to clean your keyboard and the mouse. Disposable cleaning cloths will be provided.
- Remain in **your seat until the end of the exam**.
- Personal items may not be exchanged during the exam.
- **Please comply with the distancing requirements before and after the exam.** Gatherings of groups before and after the exam are prohibited.

If you are arriving by car, please note that there are no day passes available for the campus at this time. The parking space on the Dalheimer Weg (outside of the campus) is still available. However, students with entry permits can drive onto the campus.

We thank you very much for your cooperation and wish you all the best for your exams!